



## Cyngor Sir Powys County Council

# CORPORATE SAFEGUARDING BOARD

## Safeguarding People in Powys

### TERMS OF REFERENCE

<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Approved</b>	<b>By Whom</b>
1	30.01.2018	Phil Evans, Int Director of Social Services	30.01.2018	Cabinet
2	27.09.2018 & 02.11.2018	Ali Bulman, Director of Social Services	Considered at 19.11.18 mtg	
3	19.11.2018	Corporate Safeguarding Group	19.12.2018	Corporate Safeguarding Group
4	20.05.2019	Corporate Safeguarding Group	20.05.2019	Corporate Safeguarding Group
5	07.12.2021	Corporate Safeguarding Group	07.12.2021	Corporate Safeguarding Group
6	5.12.2022	Corporate Safeguarding Leads	05.12.2022	Corporate Safeguarding Group

## 1. Context

- 1.1 Safeguarding and protecting children and adults at risk is a high priority for Powys County Council as is ensuring that there are robust arrangements and procedures in place. **Safeguarding is everyone's business**, and every child and adult has the right to be protected from harm, exploitation and abuse.
- 1.2 The Council's corporate safeguarding role, responsibility and work is framed by the Corporate Safeguarding Policy and regularly reviewed by the Corporate Safeguarding Board.
- 1.3 The Corporate Safeguarding Board provides a clear line of sight between the Council Leader, Cabinet Members, Portfolio Holders, the Chief Executive, Senior Executives and Directors on the corporate safeguarding arrangements and performance of the Authority.

## 2. Purpose

2.1 The Corporate Safeguarding Board will –

- oversee the Council's Corporate responsibilities as well as the responsibilities of staff and Elected Members to safeguard from abuse, exploitation, violence or neglect, all residents of Powys, and anyone using a service of Powys County Council.
- ensure that all relevant staff and Elected Members understand and are compliant with safeguarding legislation, policy, regulations and guidance.
- develop and oversee implementation of a Council-wide safeguarding policy, and ensure it remains fit for purpose.
- monitor and scrutinise each service area's performance, the effectiveness of their safeguarding arrangements, the impact of work and the progress of initiatives.
- identify concerns or emerging themes, report on key risks and issues, provide constructive challenge, promote accountability and support good practice to ensure safeguarding is promoted.
- act as the corporate conduit to the Regional Safeguarding Boards for adults and children.
- explore and develop ways that promote a collaborative approach to safeguarding between Council departments, with partner agencies (including

the Mid and West Wales Regional Safeguarding Board and the Powys Local Operational Group), and with communities and individuals.

- ensure that thematic safeguarding issues are actively addressed across the Council, including but not limited to child sexual exploitation, modern slavery, MARAC (the Multi-Agency Risk Assessment Conferences used for high-risk domestic abuse cases) and MAPPA (the Multi-Agency Public Protection Arrangements used for helping in the management of violent and sexual offenders).

### **3. Membership**

3.1 Membership of the Corporate Safeguarding Board will consist of the following officers –

- Chief Executive
- Executive Director of Economy and Environment
- Director of Corporate Services
- Director of Social Services and Housing
- Director of Childrens Services and Education
- Designated Safeguarding Lead for each Service area, namely all Heads of Service, currently as follows:
  - Head of Transformation and Democratic Services
  - Head of Workforce and Organisational Development
  - Head of Digital and Economy
  - Head of Property, Planning and Public Protection
  - Head of Highways, Transport and Recycling
  - Head of Housing
  - Head of Community Services
  - Head of Adult Services
  - Head of Commissioning and Partnerships (Social Services)
  - Head of Children’s Services
  - Head of Education
  - Head of Finance
  - Head of Legal and Monitoring Officer
- Children’s Social Services Safeguarding Senior Manager
- Adult Social Services Safeguarding Senior Manager
- Children’s Services Representative – Corporate Parenting Senior Manager
- Adults Services Representative – Safeguarding Team Manager
- Education Services Manager and Designated Safeguarding Lead for Education
- Communications and Welsh Language Manager
- Professional Lead for Procurement and Commercial Services.

- 3.2 Officers must identify a representative to attend in their place if they are unable to attend.
- 3.3 Membership of the Corporate Safeguarding Board will consist of the following elected members -
- Leader of the Council
  - Deputy Leader, and
  - all Cabinet Members.
- 3.4 The Chair of the Corporate Safeguarding Board can approve additional co-opted members if appropriate.
- 3.5 Additional officers may be invited to attend a meeting should the agenda require it.

#### **4. Governance Arrangements**

- 4.1 The Corporate Safeguarding Board will meet quarterly.
- 4.2 The Chief Executive delegates the Chairing of the Board to the Director of Social Services as the Corporate Safeguarding Lead.
- 4.3 Administrative support is provided by the Director of Social Services' PA.
- 4.4 Designated Safeguarding Leads are responsible for obtaining and disseminating information and actions for their service areas; they will be accountable for the completion of actions and tasks attributed to their services.

#### **5. Reporting Arrangements**

- 5.1 The Designated Safeguarding Lead for each service area is responsible for completing an annual Corporate Safeguarding Self-Assessment Audit. These will be considered by the Corporate Safeguarding Board to ensure safeguarding compliance and duties are being effectively met.
- 5.2 The Corporate Safeguarding Board Chair will provide both Cabinet and the Health and Care Scrutiny Committee with a report outlining the Board's activity after each meeting. The Chair and/or Vice Chair of the Employment, Residents and Communities Scrutiny and the Learning and Skills Scrutiny Committees may attend Health and Care Scrutiny when the Corporate Safeguarding Board report is considered. Specific pieces of work within individual service areas will be reported through usual governance routes within their agreed Forward Work Programmes.

- 5.3 Cabinet and Scrutiny observations will be considered when determining the Corporate Safeguarding Board's Forward Work Programme.
- 5.4 The Corporate Safeguarding Board will publish an Annual Report (can be incorporated within other annual plans as appropriate). This report will identify changing themes, learning and strategies implemented to address those changes, draw attention to the Council's performance in complying with the Corporate Safeguarding Policy, and include an audit of each service areas' safeguarding performance.